

Dempo Charities Trust's
SRINIVASSA SINAI DEMPO COLLEGE OF COMMERCE AND ECONOMICS
Cujira, Bambolim-Goa

Criterion 6 - Governance, Leadership and Management

Key Indicator - 6.5 Internal Quality Assurance System

6.5.1 Documentation for Internal Quality Assurance Cell (IQAC) contribution for institutionalizing the quality assurance strategies and processes

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Sr. No.	List of Documents/Information	Pdf Page No.
1	FEP on Bloom's Taxonomy	02 to 04
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FDP.

23rd June 2018

FDP titled [Theories in Learning and Curricula Design]
 "begin with the end in mind"
 A session on Outcome Based Education using Bloom's Taxonomy

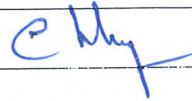


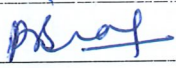
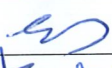


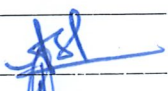




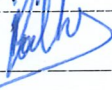
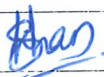
Dempo Charities Trust's

S. S. Dempo College of Commerce & Economics


Cujira, Bambolim - Goa








Resource persons:

- Dr. Harip Khanapuri
 - Anand Naik Panvelkar
 - Aditi Barve

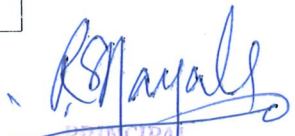
Sr.No.	Name of the Staff (2017-18)	Signature
1.	Dr. (Ms) Radhika S. Nayak	
2	Dr. Harip Khanapuri	
3	Dr. Pravin P Naik Gaonkar	
4	Ms. Derina Dourado Rodrigues	
5	Ms. Sangeeta Chakrabarty	
6	Shri Augusto Pinto	
7	Ms. Prisca I Braganza	
8	Ms. Gauri Tamba	
9	Dr. Aruna Mesquita Noronha	
10	Dr. Smitha B. Kamat	
11	Shri. Nikhil Varekar	
12	Shri Anand Naik Panvelkar	
13	Dr(Ms) Deepali Churi	
14	Ms. Vibha Pai Angle	
15	Ms. Trupti Chodankar	
16	Ms. Nutan G. Nayak	
17	Ms. Aditi Barve	
18	Dr. Neeta Mazumdar	
19	Shri. Vinod Joshua	
20	Ms. Felcy Coelho	
21	Micheal Victor Dias (College Director Phy. Education)	
22	Ms. Anjali Bhide - Librarian	
23	Ms. Sameera Khan	




 PRINCIPAL
 S.S. DEMPO COLLEGE OF
 COMMERCE & ECONOMICS,
 Cujira Integrated Educational Complex

24	Ms. Valerie Fernandes	
25	Ms. Reshma Pai Angle	
26	Ms. Sylvia Britto	
27	Mr. Krishnakumar Bandolkar	
28	Ms. Amitha Shanbhogue	
29	Mr. Amit Naik	
30	Ms. Odilia Lopes	
31	Ms. Trupti Pandit	
32	Ms. Shilpa Tripathi	
33	Dr. Nitin Sawant	
34	Ms. Amal Kazi	
35	Ms. Kamaxi Sambari	
36	Ms. Shruti Lolyekar	
37	Ms. Esha Nadkarni	
38	Ms. Pradnya Pai Dukle	
39	Mr. Shashikant Morajkar	
40	Ms. Alisha Araujo	
41	Ms. Padma Shanbag	
	<u>M.Com. Staff</u>	
42	Ms. Namrata Wagle	
43	Thereza Coutinho	
44	Urwashi Naik	
45	Valencia Fernandes	
	<u>B.B.A. Staff</u>	
46	Ms. Sonya Angle	
47	Ms. Teja Dicholkar	




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48	Ms. Mamta Kane	<i>Mamta</i>
49	Ms. Sharmila Swami	<i>Sharmila</i>
50	Ms. Krupa Kudalkar	
	<u>PGDM – EM staff</u>	
51	Shri. Vishal Rane	
	<u>M.A.- T.H.M.</u>	
52	Ms. Cheryl Dias	<i>Cheryl</i>
53	Ms. Benzia D'souza	<i>Benzia</i>

54. Poonam Navelker

55. Tejaswi Naik

56. Alisha Lobo

[Signature]
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[Signature]
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Cujira Integrated Educational Complex



- Home
- Masters >
- Subject >
- Class >
- Student >
- Attendance >
- Library >
- Admission >
- User >
- Communication >
- Prapti System ▾
- Manage
- Reports >

Add Activity

Academic Year: 2022-2023

Activity Level: Select Activity Level

Level Specification: Select Level Specification

Nature of Activity: Select Activity Type

Title of Activity:

Date of Activity:

Venue of Activity:

Activity:



गोवा GOA

Sr. No. 22955 Place of vend MAPUSA. Date. 04/1/2022
Value of stamp paper 100
Name of Purchaser GOA MANAGEMENT ASSOCIATION
Residing at Porvorim son / wife of
Signature of vendor
L No. 22 (R.R.P. Dessai) Signature of Purchaser

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING IS MADE AT PANAJI, GOA ON THIS 06 DAY OF JANUARY OF THE YEAR TWO THOUSAND AND TWENTY TWO (06/01/2022)

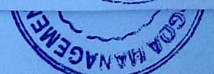
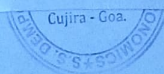
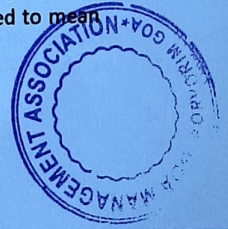
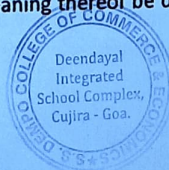
BETWEEN

GOA MANAGEMENT ASSOCIATION, a charitable trust registered under the Societies Registration Act 1860 having its registered office/office at OS 10, Facility Block, Sapana Gardens, CHOGM Road, Porvorim, Goa, represented in this Memorandum of Understanding by its Chairman, Mr. Amin Ladak, major in age, Indian National, hereinafter referred to as "First Party" (which expression shall unless it be repugnant to the context or meaning thereof be deemed to mean and include its successor and assigns) of the ONE PART

AND

S S DEMPO COLLEGE OF COMMERCE AND ECONOMICS registered under the Dempo Charities Trust registered on 31 August 1965, having its registered office/office at Dempo House, Campal, represented in this Memorandum of Understanding by its Principal, Dr. Radhika Nayak, major in age, Indian National, hereinafter referred to as "Second Party" (which expression shall unless it be repugnant to the context or meaning thereof be deemed to mean and include its successor and assigns) of the OTHER PART

1



WHEREAS:

1. the First Party conducting various management development programmes, workshops, seminars, lectures on various topics related to development of professional management and provides guidance to students of management institutions & also organize programmes for the benefit of the industries from time to time.
2. the First Party proposes to conduct Certified Manager Program.

GMA Certified Manager Programme (CMP) is designed to enhance the managerial and leadership skills, designed to meet the needs of organizations, wanting to develop managers & encourage talent, and of individuals, seeking to push their potential and take up higher roles.

3. the First Party will conduct Classes on Saturday and Sunday every week and requires premises to conduct the same;
4. the Second Party is into education field and is the owner in title and possession of the premises namely S S Dempo College of Commerce and Economics at Cujlra, Bambolim, Goa.
5. the First Party has approached the Second Party to permit them to conduct their Classes on Saturday and Sunday every week in the class rooms;
6. the Second Party has consented to the First Party conducting their classes on Saturday and Sunday every week in the class rooms for such period, subject to and based on such understandings between the Parties herein as more particularly appearing herein after.

NOW THEREFORE THIS MEMORANDUM OF UNDERSTANDING WITNESSETH AND THE PARTIES HERETO UNDERSTAND AS FOLLOWS

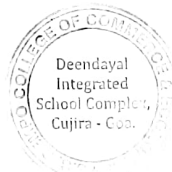
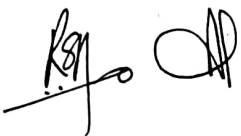
1. The Second Party shall allow the First Party to conduct their classes on Saturday and Sunday every week in the class rooms namely bearing, situated on the Ground Floor / First Floor for a period of one year starting from January 2022 and ending on 31st/December 2022 (herein after referred to as the "Term").
2. The First Party shall take all requisite statutory permissions or permissions as may be required from the concerned authority/government authority/entities/bodies to conduct their Courses on the aforementioned days in the class rooms during the Term
3. The First Party shall depute their own teachers at their own expense to conduct the classes in the class rooms and shall be solely responsible for their conduct during their deputation. Payment of salaries/remunerations of such teachers shall be the sole responsibility of the First Party. The First Party shall be responsible to comply with all statutory requirements as regards the appointment, deputation, employment, etc. of the teachers. The teachers shall carry identity documents issued by the First Party during their deputation.
4. The First Party shall solely responsible to ensure that only the students admitted for the program attend the classes in the class rooms. The First Party shall be responsible

2



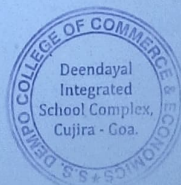
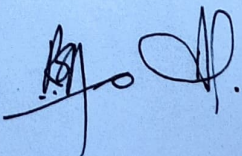
to comply with all statutory requirements for conducting the classes for the students including taking requisite consents of the parents or legal guardians if any as may be required under applicable laws. The First Party shall be solely responsible for the conduct of the students attending the classes. The admitted students shall carry their identity documents issued by the First Party during their attendance at the class rooms.

5. The First Party shall be solely responsible to provide to the teachers and the students the requisite study and related materials required for conducting the classes at the classrooms.
6. The deputed teachers and admitted students of the First Party attending the class rooms shall be required to follow the rules and regulations as prescribed by the Second Party from time to time and the First Party shall be solely responsible to ensure compliance of the same.
7. The Second Party confirms that the said class rooms are constructed have the requisite provisions for access generally suitable for the purpose of conducting the classes as envisaged by the First Party;
8. The First Party shall adequately represent Second Party as the venue partner in this initiative and print the Logo of the Second Party on important correspondence material and certificates.
9. Parties shall appoint supervisors to handle the day to day conduct of the classes at the class rooms and to co-ordinate with each other for the smooth functioning of the same. Any issues, concerns or modalities of the working as envisaged in this Memorandum shall be discussed, evolved and resolved by the Parties through such supervisors at the first instance. Parties shall share the contact details of such appointed supervisors
10. All other aspects not covered in the above shall be resolved through discussion and as per mutual understanding and put in writing as an Amendment to this Memorandum of Understanding, which shall be signed and sealed by the Authorised Representatives of this Parties herein
11. Either Party may terminate this Memorandum of Understanding by giving a notice of 3 months in writing and without assigning any reasons.
12. Upon termination, the obligations of each Party to the other Party under this Memorandum shall cease to exists and the Parties.
13. The Parties hereby indemnify each other and its officers, employees, agents and agree to keep each other indemnified: a) against each and all loss or damages, actions, proceedings etc. as either of the Parties may face or incur directly or indirectly due to any act or omission of the other Party regarding compliance of any law, rules, regulations of the concerned government authority, body or department for the time being in force and applicable to the concerned Parties; b) against all losses or damages, which either of the Parties may face or incur directly or indirectly due to any violation of any provision of this Memorandum of Understanding by the other Party; c) against any loss or damage suffered by either Party on account of any misrepresentation as regards its activities as envisaged in this Memorandum of Understanding and d) against all actions, claims, losses and damages that may be



incurred or suffered by either Party on account of any claim lodged by the other Party or its assignee or its successors or its agent/representative or any other person/organization/entity claiming under the other Party including all costs, charges and expenses that may be incurred or suffered by either Party due to any dispute, claim or action regarding or originating out of the other Party's activities as envisaged in this Memorandum of Understanding, initiated by any individual(including employees) or organization or other statutory body or competent authority.

14. If the performance of duties and obligations by the Parties under this Memorandum of Understanding is prevented, delayed, restricted or interfered with by or due to any act of God including but not limited to fire, flood, war, Pandemic, Epidemic, governmental directions or orders by civil or military authority, terrorism, enactment or amendment of any law or rules and regulations made effective whether by State or Central Government or by any regulatory authority, which are beyond the reasonable control of such Party and not of its own making and amounting to force majeure, such Party, upon promptly giving written notice of such force majeure event to the other Party, by any mode of recorded delivery, shall be excused from such performance to the extent of such prevention, delay, restriction or interference, provided that the non performing Party shall use all reasonable effort to prevent, avoid, remedy, and or remove the cause for such non-performance and shall continue performance hereunder once force majeure ceases. Promptly after receipt of the above referred notice, the Parties shall consult and decide how to respond to such force majeure event, based on the degree to which the force majeure event shall influence the performance of this Memorandum of Understanding. If the force majeure event continues beyond a period of 30 days so as to fail the very purpose of this Memorandum, then upon mutual discussion and agreement in writing between the Parties hereto, this Memorandum shall be terminated.
15. All notices required to be served by either Party upon each other, under this Memorandum of Understanding, shall be in writing, and shall be deemed to be properly, sufficiently and effectually served if dispatched by hand delivery, pre-paid registered post acknowledgement due or by any other recognised means of recorded delivery, to the addresses of the Parties hereto first herein before mentioned or to such other addresses of the Parties as informed by the Parties in writing from time to time.
16. In the event of any controversy, dispute or difference arising out of or in connection with or in relation to any term of this Memorandum of Understanding, both Parties shall endeavor to settle such dispute or difference by negotiation inter se within 15(fifteen) days, or such extended time as may be mutually agreed, failing which, such dispute or difference shall be referred to a sole arbitrator appointed jointly by the Parties herein. The place of arbitration shall be at Panaji, Goa and the language of arbitration shall be English. The arbitration shall be in accordance with the Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof. The award of the Arbitrator shall be final and binding on the Parties
17. It is agreed by the Parties herein that this Memorandum of Understanding shall be governed by the laws of India and the courts of competent jurisdiction at Panaji, Goa shall have exclusive jurisdiction regarding any issue arising out of the arbitration process above and with respect to enforcement of awards, all in accordance with the Arbitration and Conciliation Act, 1996.



18. Recitals shall form part of this Memorandum of Understanding.
19. In this Memorandum of Understanding, unless the context otherwise requires, any references to words importing singular shall include the plural and vice versa, words importing a gender include every gender and references to persons include bodies corporate and unincorporated.
20. This Memorandum of Understanding and the contents hereof supersede each and all agreements, arrangements, understandings, letters, correspondences, representations etc. between the Parties hereto with respect to the subject matter herein.
21. Failure to enforce compliance with any term or condition of this Memorandum of Understanding shall not constitute a waiver of such term or condition of this Memorandum of Understanding or the right to subsequently enforce such term or condition in the future. No waiver, by either Party, of any provision of this Memorandum of Understanding shall, in any event, become effective unless the same shall be in writing and such waiver shall be effective only in the specific instance described and for the purpose that the waiver is given.
22. If any part or any provision of this Memorandum of Understanding is or becomes illegal, invalid or unenforceable, that part or provision shall be ineffective to the extent of such invalidity or unenforceability only, without in any way affecting the validity or enforceability of the remaining parts of said provision or the remaining provisions of this Memorandum of Understanding. The Parties hereby agree to attempt to substitute for any invalid or unenforceable provision with a valid or enforceable provision, which achieves to the greatest extent possible the economic, legal and commercial objectives of the invalid or unenforceable provision.
23. The cost towards the stamp duty and registration fees/charges (if applicable)/notarial fees/charges in respect of execution and registration/notary of this Memorandum of Understanding and the legal costs for all documents and writings related/incidental to the same including Advocate fees, shall be borne by the Parties hereto in equal shares.
24. This Memorandum of Understanding shall be executed in two counterparts, one for each of the Parties, each of which shall be deemed to be an original, but all such counterparts shall together constitute one and the same Memorandum of Understanding




IN WITNESS WHEREOF THE PARTIES HAVE HEREUNTO SET AND SUBSCRIBED THEIR RESPECTIVE HANDS THE DAY, MONTH AND YEAR FIRST HEREINABOVE WRITTEN.

SIGNED AND DELIVERED

by the within named First Party through its authorised representative

Mr. Amin Ladak, Chairman, Executive Committee
Goa Management Association

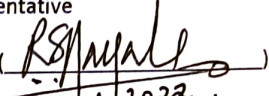

06/01/2022



SIGNED AND DELIVERED

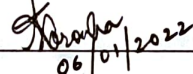
by the within named Second Party through its authorised representative

Dr. Radhika Nayak, Principal
S. S. Dempo College of Commerce & Economics


06/01/2022



In the presence of:

1. 
06/01/2022
DR ARUSA MESQUITA EMBONHA


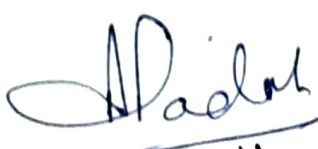
2. Dr. Sardas R. Khoyjuvelkar





गोवा GOA

A 777494

15/6/11
Gr No 110 Value Rs. 100/-
Name of Purchaser S.S. Dempo College Commerce & Economics
Resident of Cujira
Place of Vendor Cujira
License No.: AC/STP/VEN/102/2003
Sign of Vendor  Sign of Purchaser 

MEMORANDUM OF UNDERSTANDING

BETWEEN

Goa Management Association
OS-10, 2nd Floor, Facility Block, Sapana Gardens
CHOGM Road, Alto Porvorim, Goa - 403 521

AND

D.C.T.'s S. S. Dempo College of Commerce & Economics, (BBA Department)
Deendayal Integrated School Complex, Cujira, Goa - 403202



A. The Parties

Goa Management Association, formed in 1975, affiliated to the All-India Management Association (AIMA), New Delhi and having its address at OS-10, 2nd Floor, Facility Block, Sapana Gardens, CHOGM Road, Alto Porvorim, Goa – 403521 (Hereinafter referred to as 'GMA')

S.S. Dempo College of Commerce & Economics, a College established in 1966, affiliated to Goa University, accredited by NAAC at A grade, and recognized under Section 2(f) and 12(B) of the UGC Act, 1956 and having its address at Deendayal Integrated School Complex, Cujira, Goa – 403202 (Hereinafter referred to as 'Dempo College')

'GMA' and 'Dempo College' shall collectively be referred to as 'Parties' and individually as 'First Party' and 'Second Party' respectively.

WHEREAS:

1. GMA is an active and vibrant Local Management Association of AIMA, set up to represent the interests of Management practitioners, professionals and students in Goa and to promote and develop education and research in the discipline of Management
2. Dempo College is a premier Higher Education Institution in the State of Goa, imparting education and carrying out research in the disciplines of Commerce, Economics and Management.

GMA and Dempo College agree to establish a programme for cooperation in areas of mutual interest and in accordance with the terms and conditions set out in this MoU.

B. Objectives

1. To foster collaboration between the Parties on areas of common interest and concern
2. To bridge the Industry-Academia divide
3. To provide the First Party with avenues to share the expertise of its members or invited resource persons with faculty and student members of the Second Party
4. To provide opportunities to the faculty and students of the Second Party to gain practical exposure, so as to strengthen the knowledge and skill base of faculty members and enhance the learning experience of students
5. To facilitate the advancement of knowledge through academic and research collaborations.

C. Terms of Reference:

1. The First Party, as part of its efforts to promote education and research in the Management discipline, will explore ways and means of involving students of the Second Party in its activities.

F. Terms and Termination

1. This MoU will take effect from the date it is signed by representatives of the two Parties. It will remain valid for a period of five years, and may be continued thereafter after suitable review and agreement.
2. This MoU may, at any time during its period of validity, be terminated by one of the Parties upon prior notice to the other in writing not later than six months before the termination date. Once terminated, neither Party will be responsible for any losses, financial or otherwise, which the other Party may suffer. However, both Parties will ensure that all activities in progress are allowed to complete successfully.
3. Any cooperation under this MoU is subject to the availability of funding sources.
4. In the event that either Party wishes to disclose any data and/or information supplied in or resulting from the implementation of this MoU, the disclosing Party shall have prior written consent from the other Party.
5. Any dispute concerning the interpretation and/or application of this MoU shall be settled amicably through consultation between the Parties.
6. This MoU may be amended or revised at any time by mutual written consent of the Parties, and such amendment shall form an integral part of this MoU.

G. General

1. This MoU may only be amended or modified by a written agreement signed by the representatives of each party.
2. The Parties may disclose certain confidential information to the other in relation to any future proposal made under this MoU. Non-disclosure agreements will be made for each such event between the individuals involved from both institutions.
3. This MoU is signed subject to approval by respective academic / administrative bodies.

Signed for and on behalf of
Goa Management Association
Porvorim, Goa



Name: **Mr. Amin Ladak**

Position: **Chairman**

Date: 29/6/2022



Signed for and on behalf of
S.S. Dempo College of commerce & Economics (B.B.A. Department)
Cujira, Goa



Name: **Dr. Radhika S. Nayak**

Position: **Principal**

Date: 29/6/2022





MISC : 30

02 FEB 2022

To,
Whomsoever it may concern

CERTIFICATE OF PROJECT COMPLETION / CONSULTANCY

This is to certify that the Principal and faculty members of the Department of Commerce of **S.S. Dempo College of Commerce & Economics**, in collaboration with the **Retail Committee of the Goa Chamber of Commerce & Industry**, has successfully prepared & submitted a detailed document on the inputs for the **Retail Policy for the State of Goa** to the GCCI.

Project Commencement - November 2018

Submission of final draft - August 2019

Submission of final document to the **Government of Goa - October 2020**

The Project focused on:

1. Examining the need for a State Retail Policy and challenges faced in retail business.
2. Assessing the role of the State government and opportunities for retail trade in Goa
3. Studying the existing provisions and procedures for financing, licensing and inspection, supply chain and logistics, metrology and identifying scope for improvement.
4. Studying the existing regulations for employment, compensation and employee welfare (including special provisions for women), skill development.
5. Interacting with retailers within the State of Goa and other stakeholders for identifying specific issues of retail industry in Goa and drawing suggestions.

Rajaram
f-

The Project document pertaining to retail policy includes the following key elements:

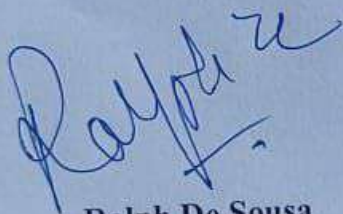
1. The need for retail trade policy for Goa.
2. Key challenges faced in carrying out retail trade in Goa.
3. Policy objectives and key drivers.
4. Proposed key initiatives.
5. 'Ease of doing business' initiatives.
6. Measures for simplification of regulatory provisions related to licensing and inspection procedures, metrology and stock holding, consumer protection, employment conditions and welfare and waste management.
7. Financing facilitation for retail trade.

Project Committee members:

1. Dr Radhika Shrikant Nayak (Principal)
2. Ms Gauri Tamba (Vice Principal)
3. Dr Aruna Mesquita e Noronha (Committee In-charge)
4. Dr Harip Khanapuri
5. Dr Felcy Coelho
6. Ms Valerie Fernandes
7. Ms Sameera Khan
8. Ms Alisha Lobo
9. Ms Nita Nachinolkar

Faithfully,

For Goa Chamber of Commerce & Industry,



Ralph De Sousa
President



CAMPUS

Goa Chamber and Dempo College submit Draft Re Policy for the State

17 October, 2020



From among the various sectors of Goan economy, the retail segment is expected to see the highest growth verticals specific to Food and Grocery, Electronics, Furniture and Furnishing, Fashion and Clothing, Restaurant Technology, Online services, Niche e-commerce brands etc. Therefore, there is scope for the high growth of business in Goa.

However, the lack of a formal retail policy for the State can hamper further growth of retailing business in the need of a comprehensive and state-centric retail policy to address its specific concerns, focusing on both consumer protection and enforcement and timely redressal of issues at every level.

The State retail policy should serve as a regulatory framework that the retail sector shall abide by, clearly defined by the government and the retail sector in Goa. The policy should provide a thrust to the retail industry for growth considering the state-centric issues for sustainable growth and development. The policy should also pre-empt malpractices in the interest of the stakeholders and establish high standards of consumer protection through self-regulation by the retail industry.

Goa Chamber in association with the Department of Commerce, SS Dempo College of Commerce and Economics prepared a Draft Retail Trade Policy for the State.

A copy of this Draft Policy was handed over to the Chief Minister Dr Pramod Sawant on 16th October by Mr President of GCCCI and Dr Radhika Naik, Principal, S.S. Dempo College of Commerce & Economics in the presence of

Mr Rajesh Bhatikar – Administrator, Dempo Charities Trust, Ms Gauri Tamba – Vice Principal, Dr Aruna Mesre and Dr Harip Khanapuri and Mr Hari Kaul – Chairman, GCCCI Retail Trade Committee and R S Kamat – Director

The Chief Minister assured to request the relevant departments of the Government for their comments on and ensure that the State has its Policy in near future.

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Certificate of Completion

This is to certify that **Gautami Pritish Sinai Karapurkar** successfully completed 17.5 total hours of **Microsoft Excel - Excel from Beginner to Advanced** online course on May 27, 2020

Ryle Pew Office South LLC
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
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Certificate of Completion

This is to certify that **Geeta Prakash Sirsat**
successfully completed 17.5 total hours of
Microsoft Excel - Excel from Beginner to Advanced
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Kyle Pew *Office Newb LLC*
Kyle Pew, Instructor Office Newb LLC, Instructor

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
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This is to certify that **Lina Kamat** successfully completed 17.5 total hours of **Microsoft Excel - Excel from Beginner to Advanced** online course on **May 22, 2020**

Kyle Pew Office Newb LLC
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
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Certificate of Completion

This is to certify that **Sandesh N. Adwalpalkar**
successfully completed 17.5 total hours of
Microsoft Excel - Excel from Beginner to Advanced
online course on June 30, 2020

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
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This is to certify that **Ignacio Caiteno Savio Zuzarte** successfully completed 17.5 total hours of **Microsoft Excel - Excel from Beginner to Advanced** online course on May 28, 2020

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
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Certificate of Completion

This is to certify that **Shriram P. Naik** successfully completed 17.5 total hours of **Microsoft Excel - Excel from Beginner to Advanced** online course on **May 29, 2020**

Kyle Pew *Office Newb LLC*
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