

NOTICE- Admissions to Third Year B.Com.

Admissions to the Third Year B.Com. class shall begin from Monday, 23rd August 2021 onwards on the IAIMS portal of the Directorate of Higher Education (DHE). Students who have cleared semesters I, II, III, IV (including those awaiting results of the Semester End examination held in July 2021), may apply for admissions to the Third Year B.Com.

Admission to the T.Y.B.Com. class shall be provisional, subject to the clearing of all previous four semesters.

The procedure for admission to the TY. B.Com. class is given below. The Application form should be filled out using a **Desktop computer** or **laptop**:

1. Complete the online admission form by logging in to the IAIMS portal using the PR number as credentials through the link given below:

https://dhegoaerp.unifyed.com/DHE_GOA/logincheck

A demo video has been provided to guide applicants through the process of the online application.

Step-1: On the login page enter the **PR number** as the user name (*The PR number has been given on the marksheet of Semester-I*). The same number is to be entered as the password, enter the **Captcha code** mentioned on the top, click on 'sign in'.

Step-2: On the next window, click on **Student registration** on the left side bar

Step-3: Click on upload photo, click on the first box titled **Role Student->access as role student**

Step-4: Check student name. To **upload photo** (in .jpg format only), clicking on upload photo -> browse and select the photo from the location where the photo is saved on the computer.

To **upload signature**, follow the same process as in the case of the photograph. Check whether the thumbnail of the photo and signature appears on the screen. Click on submit

Step-5: After submission, a message "Transaction successfully completed" will appear on the top right corner of the screen

Step-6: Click on Student Self Registration on the left side bar of the screen, check the details of the semester as Semester 5, email ID and contact number. In case....., select category whether SC/ ST if applicable, select sub-category, if not applicable select as not applicable. Do not enter previous semester results if not received

Step-7: Read Declaration at the bottom of the page and click on submit and finally Logout

Step-8: Take a print of the admission form by logging in again, click on SY/TY registration on the left side bar, click on student self-registration. The window will display the student photo and signature. Select the print option and take a print of the application form

completion of the application form, the final pdf format of the application form shall be generated.

2. Technical queries (if any) such as issues encountered in form submission or uploading of photograph, are to be resolved by personally visiting the college office between 9.00 am to 1.00 pm on working days.
3. Students desirous of confirming their admissions shall submit the following documents to the college on the dates specified below:
 - a) Print-out of the application/ admission form (in landscape format)
 - b) Photocopy of Semester IV Mark sheet (self-attested) – if issued by the college
 - c) Subject specialisation- Preference Form, duly filled
 - d) Anti-Ragging Undertaking.
 - e) SC / ST / OBC Certificate (if applicable).
 - f) Copy of Aadhaar card (self-attested)
 - g) 2 passport size photographs

4. Students are required to submit the print-out of online admission form along with necessary documents mentioned above (Point 3) to the college office (Auditorium) on the following dates and time:

28th August, 2021:

Accounting specialisation (9.00am to 10.30am)

Costing specialisation (11.00am to 12.30pm)

30th August, 2021:

Business Management specialisation (only students of SY.B.Com.- Div A, B, C) - 9.00am to 10.30am

Business Management specialisation (only students of SY.B.Com.- Div D, E, F) - 11.00am to 12.30pm

31st August, 2021:

Banking specialisation (9.00am to 10.30am)

5. In case of errors in the admission form with regard to personal details such as name of the student, fathers name, guardian name and so on, the concerned students shall inform the college office about all such errors at the time of submission of their application forms on 28th, 30th and 31st August 2021.
6. Only after scrutiny of forms and allotment of class by the college, the applicant shall pay the prescribed fees through online mode (through NET Banking/Debit or Credit Card/UPI) as instructed by the college (after 31st August 2021). The admission shall be confirmed only after fee payment.

The fee for the T.Y. class of the B.Com. (Hons) programme is ₹ 3270/- (Rupees Three Thousand Two Hundred and Seventy) only. Detailed fee structure has been displayed on the college website

During the visit to the college, students shall ensure that all Covid related SOPs are strictly followed such as proper use of face mask, hand hygiene, safe distance.

Seats available for subject specialisation are as follows:

Accounting: 90 seats

Costing: 90 seats
Business Management: 120 seats
Banking: 40 seats

In case the applications received are more than the number of seats allotted for a specific subject specialization, the allotment of seats shall be done on merit-basis (as per CGPA). The college admission committee shall decide on the allotment of class division based on subject specialization. Personal requests for preference of division shall not be entertained.

In case of queries relating to the admission process, the same may be emailed to dempoadmission@gmail.com

Sd/-

TY. B.Com- Admissions Committee