ASB-03: Inventory Management and Taxation (3 Credits – 75 Marks)

Course Objective: To acquaint the students with concepts, documentations and procedural aspects of inventory management and direct and indirect taxation in small businesses.

Learning Outcomes:
At the end of this course the student should be able to:
(i) Understand the documentation of inventory in small business.
(ii) Acquire skills for accounting of inventory and determination of inventory levels.
(iii) Understand documentations related to tax matters and acquire practical knowledge of tax filings and computations.

Module I: Inventory Documentation (10 Marks – 5 lectures)
Inventory – Meaning and types, Inventory documentation – GRNs, Issue notes, registers and other relevant records, Debit and Credit Notes.

Module II: Inventory Procedures (25 Marks – 15 lectures)
Identifying inventory costs, Inventory valuation techniques, Stock-taking, Stock-safety levels, Stock forecasts techniques, Reviewing inventory controls, AS 2, Management of inventory levels, Factors deciding inventory levels, Software applications in inventory management.

Module III: Direct Tax (20 Marks – 15 lectures)
Income tax concepts, Basics of computation of salary income, TDS, Profits and Gains of Business or Profession, Tax return filing procedures.

Module IV: Indirect Tax (20 Marks – 10 lectures)
(a) Central Excise – Classification of goods, Valuation, Basic records under Excise rules, Registration.
(b) Customs – Custom duties, Valuation, Procedures.
(c) Service Tax – Valuation, Procedure and Registration.
(d) Basics of VAT and CST.

References:
5. *Indirect Taxes: Central Excise, Customs, Service Tax and VAT*, Bharat Law House, Jaipur.